

OFFICIAL RECORD OF PROCEEDINGS

Boulder County Board of Health (BOH) Regular Meeting

Hybrid Meeting

August 11, 2025

BOH Members:

President Morgan McMillan; *Vice President* Lindy Hinman; *Board Members* Brooke Harrison, Landrey Fagan, and Amber Johnson.

BCPH Staff:

Executive Director, Lexi Nolen; *Deputy Director*, Indira Gujral; *Director of Administration and Finance*, Armando Guardiola; *Finance Manager*, Desiree Kazarosian; *Family Health Division Manager* Daphne McCabe; *CDEM Division Manager*, Stephanie Faren; *Environmental Health Division Manager*, Rachel Arndt; *Communications Manager*, Shawn Hollister; *Senior Budget Analyst*, Sarah DeVore; *Executive Administrative Assistant* Patrick Kuhnell, *Administrative Specialist*, Dalia Mohamed.

Boulder County Staff:

Senior Assistant County Attorney, Kate Haywood

Members of the Public who Provided Comment at the Meeting:

None

Members of the Public who Provided Written Comment:

None

Meeting Called to Order.

President McMillan called the meeting to order at 5:30 p.m. and asked all participants to identify themselves for the record (see above). President McMillan conducted a rollcall and declared that a quorum was present, that notice of this meeting was posted on the Board of Health website, and that the call-in information and address was included to allow for public participation. This meeting was held in hybrid fashion with members of the board in-person and online, and staff in-person and online.

ITEM 1. Approval to Enter Executive Session.

Board President McMillan made a motion, which was seconded by Board member Johnson, to enter executive session pursuant to Colorado Revised Statutes (C.R.S.) § 24-6-402(4)(b) to receive legal advice on specific legal questions regarding Boulder County Public Health's response, if any,

to correspondence from Boulder County Employees Union to Boulder County Board of County Commissioners alleging unfair labor practices and violations of the Collective Bargaining by County Employees Act (COBCA) by Boulder County Public Health leadership. With all Board Members present in favor of the motion, President McMillan declared the motion unanimously carried.

ITEM 2. Public Comments.

None.

ITEM 3. Approval of Meeting Minutes.

Board member Johnson made a motion, which was seconded by Board Vice President Hinman, to approve the May 12, 2025 Regular Board of Health minutes. With all Board Members present in favor of the motion, Board member Johnson declared the motion unanimously carried.

ITEM 4. Local Partner Recognition HEAL (Healthy Eating Active Living) and NACo 2025 Achievement Awards

Amelia Hulbert, Healthy Eating, Active Living (HEAL) & Built Environment Team Lead, presented an overview of the Fruit and Veg Longmont program, highlighting its mission to address food insecurity for families who do not qualify for federal assistance by providing fruit and vegetable coupons through community partners. Amelia described the critical role of partnerships with local organizations and funders, such as the Boulder County sustainability tax, the City of Longmont Human Services Fund, and the Colorado Trust, in sustaining and expanding the program. Amelia shared positive outcomes, including high redemption rates, improved food security, and participant stories demonstrating the program's impact on health and access to nutritious foods.

Some of the individuals, programs, and partners recognized with certificates were:

- El Centro Amistad
- Alberto Gregorio and Savannah from St. Vrain Valley School District
- Mia from the Colorado Trust
- Claudia from Colorado Statewide Parent Coalition
- Vanessa from Growing Gardens
- Cara and the group from Brújula Comunitaria
- Ameila also acknowledged other partners who were not able to attend in person

Lexi Nolen, Executive Director, announced that Boulder County Public Health received the "Best in Category" national award in the urban planning category for Improving Food Access for Health Through Municipal Comprehensive Planning, with the Fruit and Veg Longmont program as a key component. This program is led by Rachel Arndt and Amelia Hulbert is part of BCPH's HEAL program within Environmental Health. Lexi emphasized that the award recognized the program's holistic, systems-based approach, which not only addressed food insecurity but also reinvested

in local agriculture and fostered community engagement. Additional BCPH led programs receiving national recognition for innovation and effectiveness were:

- Bilingual Infant and Early Childhood Mental Health Consultation Program (Family Health) - Megan Hale
- Healthy Futures Youth Coalition (Community Substance Abuse Prevention, Community Health) - Abby Tracer & Vicky Fernandez-Castaneda
- Youth Opioid Overdose Prevention Program (Community Substance Abuse Prevention, Community Health) - Julia Kusel & Charlotte DeGraff
- Mobile Home Parks Systems Change Program (HEAL, Environmental Health) - Rachel Arndt & Housing Department

ITEM 5. Departing Board Member Recognition (Brooke Harrison)

The board recognized Brooke Harrison for her five years of dedicated service on the Board of Health, highlighting her expertise, passion, and significant time commitment, especially during the challenges of the pandemic. Lexi Nolen and Morgan McMillan expressed deep appreciation for Brooke's thoughtful contributions, attention to detail, and the valuable perspective she brought to the board. Although Brooke was not present in person at the meeting, the board conveyed their gratitude and looked forward to celebrating her in person soon.

ITEM 6. BCPH Annual Report

Kelli Hintch and Shawn Hollister presented the 2024 Annual Report, explaining that it was the first such report produced in many years and was developed to address the need for better communication about Boulder County Public Health's work and impact. They described how the report was a collaborative effort, involving contributions from staff members across the agency. Shawn noted that the report included not only financial data but also program stories, infographics, and partner quotes, making it more engaging and accessible than a traditional fiscal document.

Kelli and Lexi emphasized that the report was intended for both internal and external audiences, such as the Board of County Commissioners, community partners, and the general public, with versions available in print and online. The team highlighted the report's value as a foundational tool for future communications, grant applications, and internal organization, helping to clearly articulate the agency's priorities and achievements. Looking forward the communications team plans to refine the report, integrate it with agency dashboards and KPIs, and promote it more broadly to ensure that the story of public health reaches and resonates with the wider community.

ITEM 7. Quarterly Budget Update

Armando Guardiola presented a mid-year financial overview, reporting that revenues and expenditures were closely aligned with the annual budget. Revenues were at about 50% and expenditures at 47% of the budget for the first six months. Armando explained that the agency was currently \$600,000 favorable, primarily due to position vacancies, careful contract

management, and cost-saving measures. Armando emphasized the importance of maintaining a conservative approach given the unpredictable financial environment and expressed appreciation for the finance team's diligent work.

ITEM 8. Annual Financial Audit Review – CliftonLarsonAllen LLP.

Sam Hellwege, Principal at CliftonLarsonAllen LLP presented the results of the 2024 audit for Boulder County Public Health, reporting an unmodified (clean) audit opinion with no material weaknesses or significant deficiencies identified. Sam explained that the adoption of GASB No. 101 regarding compensated absences resulted in a restatement of the beginning net position, but this had no impact on the auditor's overall opinion.

ITEM 9. Directors Report.

Lexi Nolen provided updates on communicable diseases, noting successful responses to measles cases, an uptick in COVID-19, and an active West Nile season, while also mentioning increased mosquito control efforts. She recognized several staff promotions and achievements, highlighted the GENESIS program's 100% client satisfaction, and praised the vital records team for scoring 100% on a recent state review.

ITEM 10. Old and New Business.

None.

ITEM 11. Approval to enter Executive Session.

On Monday, August 11, immediately following the Board of Health Regular Meeting Board President McMillan made a motion to enter executive session pursuant to C.R.S. § 24-6-402(4)(f) for the purpose of discussing the Boulder County Public Health executive director performance evaluation. The motion was seconded by Board Member Harrison, with all Board Members present in favor of the motion, President McMillan declared the motion unanimously carried.

ITEM 12. Adjournment.

There being nothing further to discuss, President McMillan declared the meeting adjourned at 7:29 p.m.



Signed, Morgan McMillan,

President

A handwritten signature in blue ink that reads "Alexandra Nolen". The signature is written in a cursive, flowing style.

Signed, Alexandra (Lexi) Nolen,

Executive Director