Boulder County Procurement
1325 Pearl Street
Boulder, CO 80302

SUBMISSION INSTRUCTIONS

Reference Number: **SOQ-214-25**

Project Name: **Stormwater Quality Permitting and Inspection – Consultant Services**

Background:

Boulder County is requesting a Statement of Qualifications (SOQ) from a qualified consulting firms to provide stormwater quality program support and technical assistance to Boulder County's Public Works Department. Firms deemed qualified through this SOQ process will be awarded contracts accordingly. The work in this SOQ is for consultant support in implementation of Article 7-904 of the Boulder County Land Use Code (https://bouldercounty.gov/property-and-land/land-use/planning/land-use-code/ Stormwater Quality Management Permit Requirements available at https://bouldercounty.gov/transportation/permits/stormwater-quality-permit/), in order to meet the requirements in the Municipal Separate Storm Sewer System (MS4) Permit recently re-issued to Boulder County (available at https://www.colorado.gov/pacific/cdphe/wq-final-permit-actions). All work performed must meet or exceed the requirements of the MS4 Permit, such as the scope of plan review, frequency and scope of inspections, etc.

Instructions:

Boulder County uses a **Boulder County Euna (formerly Bonfire) portal** for accepting and evaluating proposals digitally:

- To post the Proposal
- To receive any questions or inquiries
- To issue any associated addenda
- To post award notices

Proposals must be submitted electronically on or before the Close Date at **Boulder County Euna (formerly Bonfire) portal**.

Important: Submissions will not be accepted by email, fax or hand-delivery; unless otherwise noted.

Documents should not be embedded within uploaded files, as the embedded files will not be accessible or evaluated.

Contact:

To contact Boulder County Purchasing or ask questions in relation to this proposal, respondents must register on **Boulder County Euna (formerly Bonfire) portal** and initiate the communication electronically through the **Vendor Discussions** or the **Ask a Question** feature.

All questions must be received on or before the Deadline for Submission of Clarifications, as specified in the Schedule of Events. Boulder County will not accept any respondent's communications by any other means, except as specifically stated in this proposal.

Addendum:

At any time prior to the Close Date, Boulder County may alter, clarify, amend, delete or add to, in whole or in part, any terms or provisions of this proposal.

In order to afford the Bidders a reasonable time for taking into account a material amendment (the materiality of which Boulder County in its own discretion may determine) or for any other reason, Boulder County may, at its own discretion, extend the Close Date.

For the most up-to-date project information refer to our Euna (formerly Bonfire) portal.

All vendor submissions may be amended, but only before the Close Date on **Boulder County Euna (formerly Bonfire) portal.**

Need Help:

To assist with registration and submission of responses, learn how to get started with Euna (formerly Bonfire), watch this training video. For questions or support when using the platform, access the Euna (formerly Bonfire) online knowledge base, search the FAQ or contact the Euna (formerly Bonfire) support team at support@goBonfire.com.

Americans with Disabilities Act (ADA): Boulder County aims to ensure all digital content and documents are accessible. While efforts have been made to maximize accessibility, some types of content have inherent technical limitations. For alternate formats or accommodations, please submit an ADA Web Accommodation Request Form or email ADA@bouldercounty.gov, or call 303-441-1386. View the county's accessibility statement.