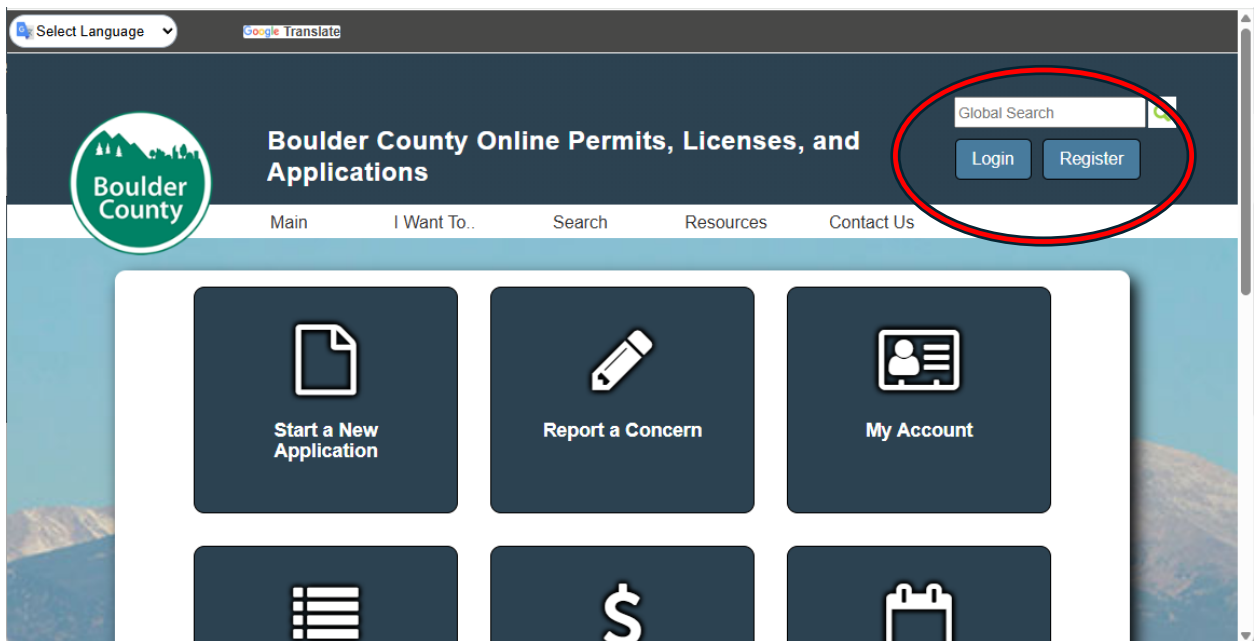


Instructions for Renewing Your License with Boulder County Public Health

Go to the [Boulder County online portal](#)

If you have not already created an account in the system pictured below, click on the Register button in the upper right corner.



Select Operator as your Contact Type

Select Contact Type

Step 2 of 2: Contact Details
Please select Individual

CONTACT DETAILS FOR:
Operator

*** Required Fields**

FULL NAME:*
Example Person

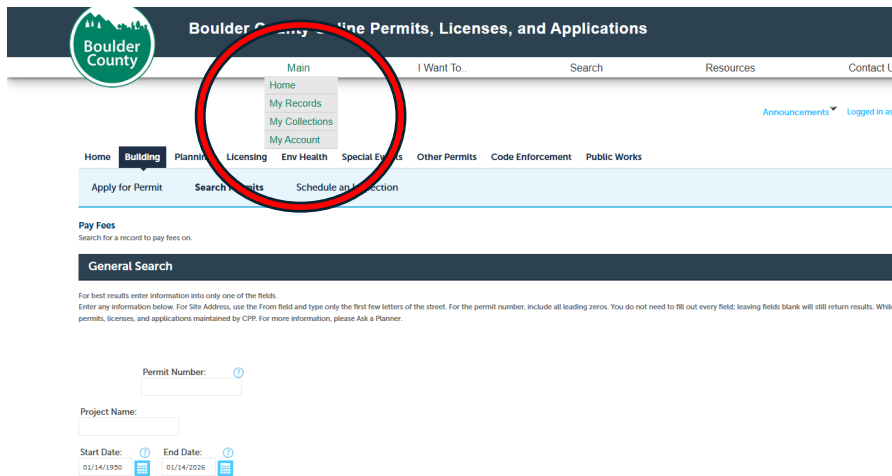
NAME OF BUSINESS:
Example Business Name

E-MAIL: *
healthinfo@bouldercounty.gov

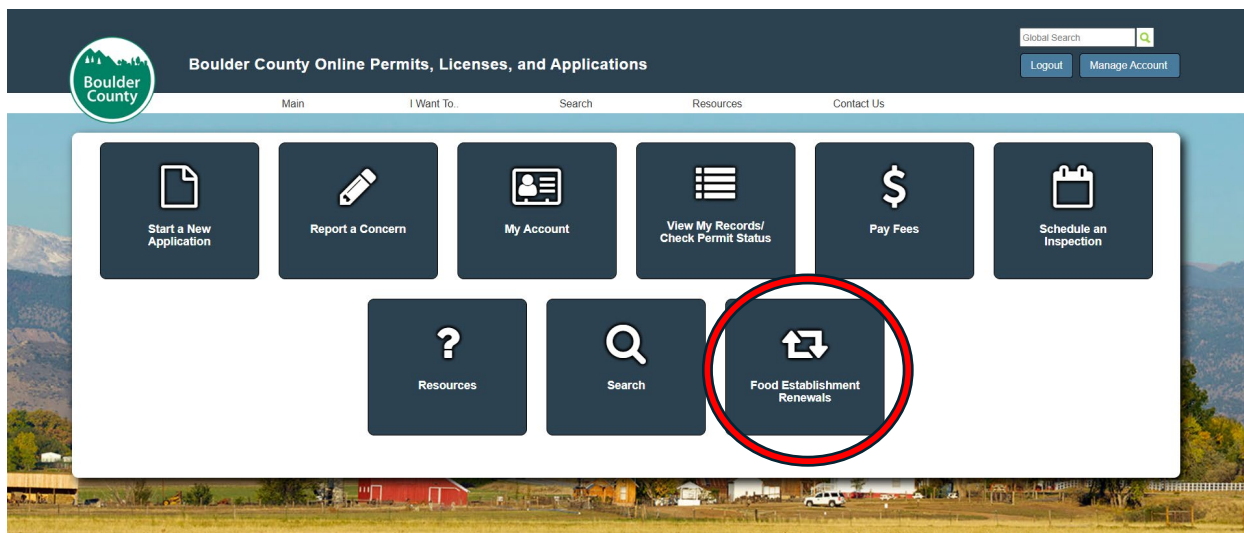
PHONE:
303-123-1234

SUBMIT

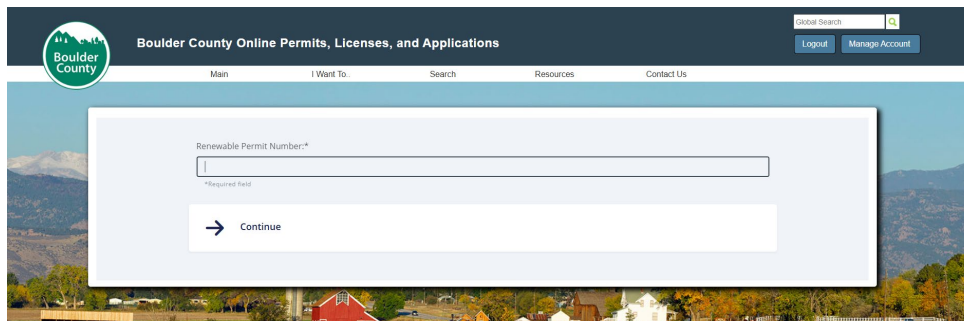
Once account is successfully created, log in and return to the home screen by selecting Home from the dropdown menu labeled Main.



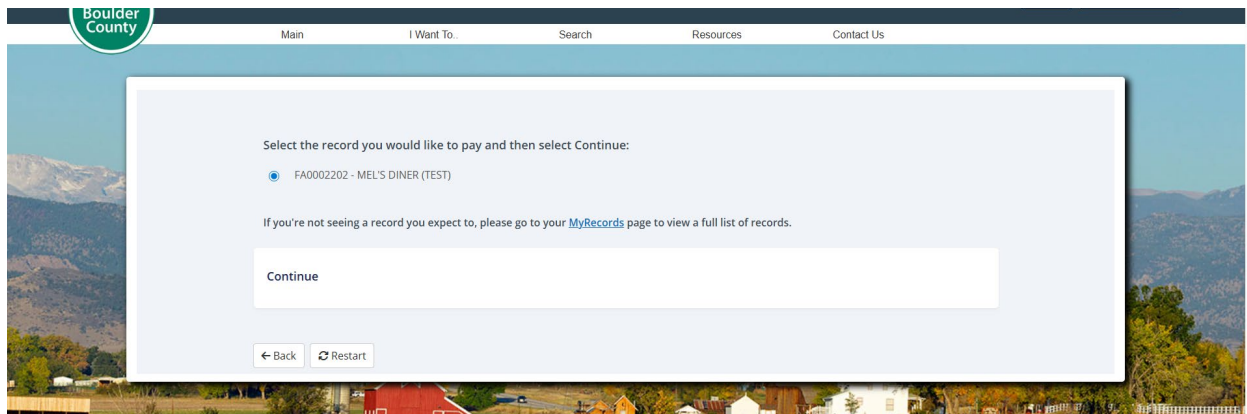
Click on the Food Establishment Renewals button.



Enter your Renewable Permit Number found on your renewal email (subject line)



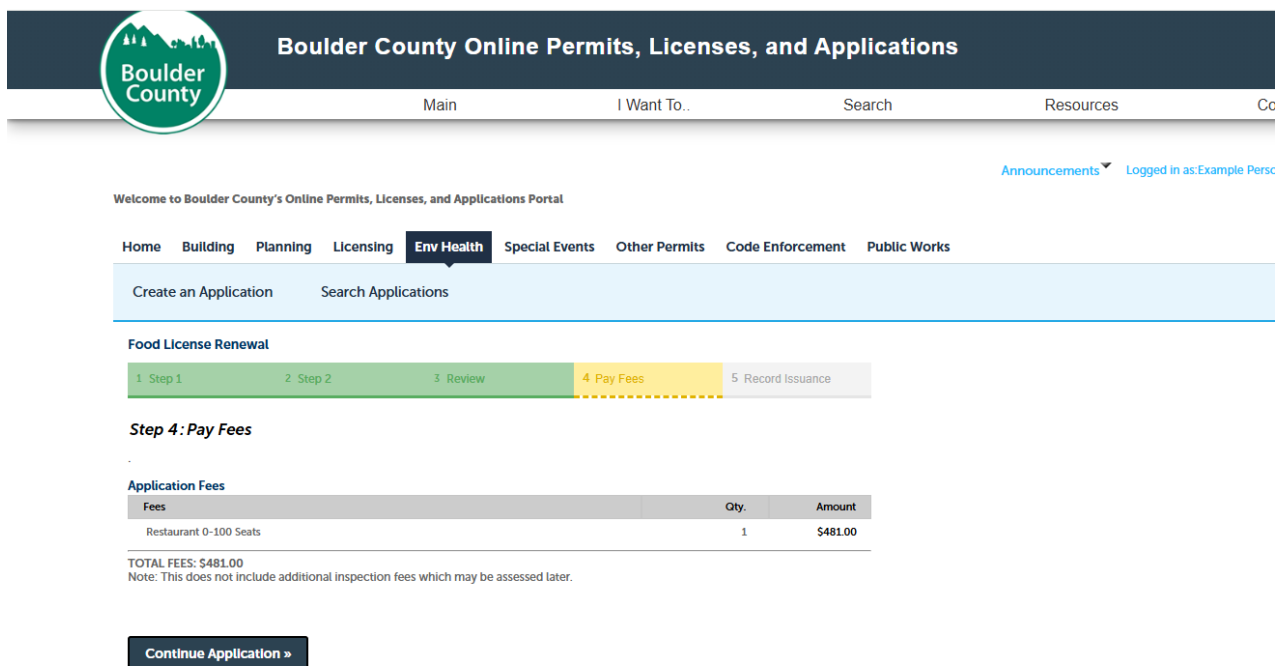
Select the record you want to pay and click Continue



Verify that the contact information for your business is correct

- Applicant
- Local manager
- Billing contact

Pay Fees



Welcome to Boulder County's Online Permits, Licenses, and Applications Portal

Home Building Planning Licensing **Env Health** Special Events Other Permits Code Enforcement Public Works

Create an Application Search Applications

Food License Renewal

1 Step 1 2 Step 2 3 Review 4 Pay Fees 5 Record Issuance

Step 4: Pay Fees

Application Fees

Fees	Qty.	Amount
Restaurant 0-100 Seats	1	\$481.00

TOTAL FEES: \$481.00
Note: This does not include additional inspection fees which may be assessed later.

Continue Application »