



# Community Services Department

Sundquist Building | 3482 N. Broadway Boulder, CO 80304 | Phone: 303-441-3560

Mailing Address: P.O. Box 471 Boulder, CO 80306 | Fax: 303-441-4550

[www.bouldercountycommunityservices.org](http://www.bouldercountycommunityservices.org)



DATE: August 11, 2025  
TO: Community Actions Program Administering Board  
FROM: Kathryn Lehman, PERL Coordinator  
RE: August 19, 2025 - CAP Administrative Board Meeting

## AGENDA

- I. Call to Order 5:30 p.m.
- II. Public Comment 5:30 p.m. to 5:35 p.m.
- III. Approval of Board Minutes 5:35 p.m. to 5:40 p.m.
- IV. CAP program updates and upcoming events 5:40 p.m. to 6:00 p.m.
  - Proposal to Host Future Meeting at Willoughby Crossing (Lafayette)
    - Discussion on holding a CAP Board meeting at the BCHA Willoughby Crossing property.
  - Stipend Proposal for Low-Income Board Members
    - Introduction of a proposal to offer stipends to low-income board members.
    - Potential funding pathway through CADC.
    - Awaiting feedback from the County Attorney's Office on legal and policy considerations.
  - Fall Potluck?
    - Need to schedule with plenty of advance notice if we want program participants to attend
    - logistics
  - Upcoming Community Engagement Opportunities (if applicable)
    - Staff to share any scheduled outreach events, workshops, or public forums.
  - Programmatic Updates from CAP Staff
    - Brief updates on current initiatives, partnerships, or service delivery metrics.
- V. Discussion 6:00 p.m. to 6:30 p.m.

County Commissioners:

**Claire LevyMarta LoachaminAshley Stolzmann**

