



Community Services Department

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www.bouldercountycommunityservices.org



DATE: Sep 9, 2025
 TO: Community Actions Program Administering Board
 FROM: Kathryn Lehman, PERL Coordinator
 RE: Sep 16, 2025 - CAP Administrative Board Meeting

AGENDA

- I. Call to Order 5:30 p.m.
- II. Public Comment 5:30 p.m. to 5:35 p.m.
- III. Approval of Board Minutes 5:35 p.m. to 5:40 p.m.
- IV. CAP program updates and upcoming events 5:40 p.m. to 6:00 p.m.
- V. Discussion 6:00 p.m. to 6:30 p.m.

Elevator pitch

Boulder County Community Action Programs is the county's anti-poverty arm. It organizes and supports programs that help low-income residents build stability and leadership, such as PERL leadership training, cultural broker initiatives, and matched savings through Personal Investment Enterprise. The aim is simple: empower people with low incomes to shape solutions, connect to resources, and build long-term self-sufficiency.

Advisory board role

The Community Action Programs Administrative Board is a federally structured advisory body under the Community Services Block Grant model. It meets monthly to review program plans and data, elevate community priorities, and recommend improvements to CAP staff and the County Commissioners. At least one third of the board represents low-income residents to ensure authentic participation. As a member, the work includes attending monthly meetings, offering feedback on performance and contracts, helping recruit diverse voices, and connecting CAP to on-the-ground needs in neighborhoods and partner organizations.

County Commissioners:

Claire LevyMarta LoachaminAshley Stolzmann

